



ALLERGY AND ASTHMA SPECIALISTS OF CADILLAC

MARTIN DUBRAVEC, MD

THE HISTORIC MITCHELL HOUSE

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www.martindubravec.yourmd.com

**General
Information
For Our
Patients**

Welcome to our practice!
We are pleased that you have chosen us to help you. This pamphlet is designed to introduce you to our office.

Directions to our office in downtown Cadillac:

:

everything possible to meet
your needs.

What type of doctor is an allergist?

An allergist is a doctor who specializes in disorders of the immune system. Allergists are sometimes referred to as allergists/immunologists or clinical immunologists. An allergist has completed medical school and subspecialty training in this field of medicine. Allergic diseases are a group of disorders of the immune system.

What are some major diseases that allergists focus on?

This list includes hay fever (also called allergic rhinitis), asthma, hives, drug and food allergy, insect sting allergy, chronic sinus problems, and other disorders of the immune system.

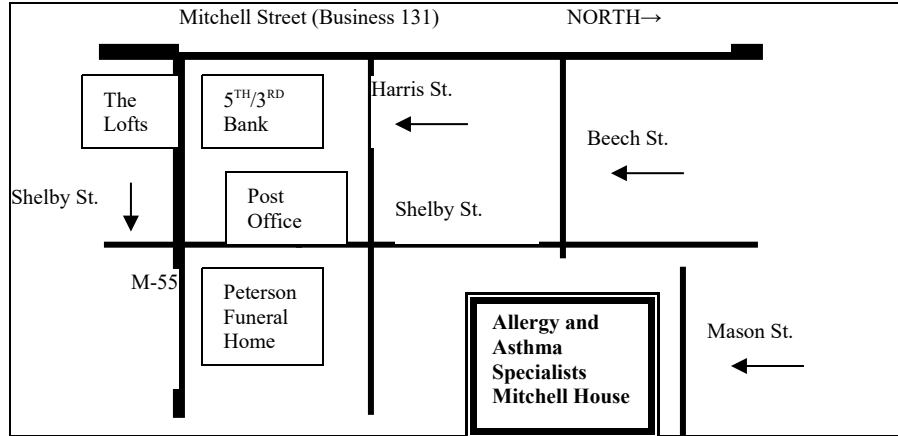
Office Hours

Office Hours (Summer hours may be different between July 4th & Labor Day):

Monday, Wednesday &
Thursday 8-5
Tuesday & Friday 7-4.

Allergy Shots:

Monday, Wednesday, and
Thursday 8-5
Tuesday and Friday 7-12



Appointments

Patients are seen by appointment. We try to adhere closely to our scheduled office appointments, although emergency situations and unanticipated delays may cause us to get behind schedule. Before your appointment, please review and fill out the material sent to you. This will help maximize the benefit you will receive from visiting us. When you need to see a physician on short notice, we recommend you contact your primary care physician. Our intention is not to take the place of your primary care provider. Your care will still be guided by your referring physician in conjunction with Dr. Dubravec, ultimately providing you with complete treatment options. If your primary care physician is unable to see you, we will do

Your Visit

When you arrive, our staff will register you. A nurse will then discuss the medical condition(s) that brought you to see us. We will measure your vital signs (i.e., pulse, blood pressure).

Dr. Dubravec will meet you, discuss the medical condition(s) that brought you to see us, and examine you. He will discuss any procedures (such as skin tests or breathing tests) that he would like to have done, and then our nurses will complete the testing. Dr. Dubravec will return to discuss the test results with you.

What is Skin Testing?

Skin testing involves scratching the skin or injecting the skin with substances to which patients may be allergic. It is quick and easy to perform, and

results from skin testing are noted within 20 minutes of having them placed on the skin. Please note that not all patients who visit an allergist will need skin testing, but most patients with allergic disease will require skin testing. Please review the Skin Testing Information Sheet.

Telephone Calls

All patients are encouraged to call during office hours with any questions relating to allergy problems. Our staff is trained to answer your questions based on the content of the questions. Dr. Dubravec is unable to be interrupted from patient examinations for non-emergency telephone calls. If your call is of a non-emergent nature, we may take your number and return your call. Should you need a refill of a prescription, please call our office.

Emergencies

For all emergencies, we recommend you contact your primary care doctor or call 911. If you call us during business hours, your call will be forwarded immediately to

one of our staff who will consult with Dr. Dubravec. Our staff or Dr. Dubravec will then give you instructions for your care. For life-threatening emergencies, call 911, and then contact the office. If you call our office number after business hours, you will receive assistance and instructions to address your concerns.

Follow-up Visits

It is very important for you to have regular follow-up visits. For patients who receive allergy shots, Dr. Dubravec requests periodic follow-up during the first year and then every 6-12 months thereafter to monitor the therapy. These are usually short visits that do not require further testing. Re-testing may be done to assess patients if they have completed a course of shots or need re-testing based on their symptoms.

Patients with asthma will need to be seen more often based on the severity of their asthma.

Insurance and Billing

Prior to your appointment, please check with your insurance carrier for their benefit allowance. You will be responsible at the time of service for any co-payment, co-insurance, or deductible. Please be aware that insurance reimbursement is a matter between you and your insurance company. The patient is responsible for any amount that insurance does not pay. Our staff is dedicated to assist you so that you will receive your maximum insurance benefits. We accept credit cards, check, cash and payments plans.

Referrals

If your insurance requires a referral from a primary care physician, it is your responsibility to have the referral sent to us prior to services being rendered. If a current referral is not on file in the office, you will assume responsibility for the bill.

What if I have further questions?

Please call or stop by and talk to one of our staff. We will be happy to help you.

Cass St. (M-55 East)

Mason

Harris

Beech

